

**2010 ASM PRESENTATION SKILLS INSTITUTE
ADVISOR'S APPROVAL PAGE**

American Society for Microbiology (ASM)
Education Department – Presentation Institute
1752 N Street, NW
Washington, DC 20036
(202) 942-9228

Dear Advisor:

One of your trainees, (name of applicant) _____,
has applied to participate in the 2010 ASM Presentation Skills Institute. This Institute is intended
to provide graduate students the skills needed to make a successful presentation at a scientific
meeting and interact in a professional manner with colleagues.

The major activities at the Institute consist of practical experience in oral presentations, writing
abstracts, preparing a poster presentation, understanding ethical issues about authorship,
presentations at multiple meetings and understanding professional dress, language, and behavior.
Hence, each participant will be asked to bring with them a 10 minute powerpoint presentation of
their research activities. At the Institute, a group of experienced faculty will work with the
participants to try to improve the written and oral presentation. Participants are required to use
data that is based on their own research activities. It is crucial that you approve of his/her
presentation of the current research, to protect sensitive results. This is not a public presentation,
and it is highly unlikely that anyone at the Institute would take improper advantage of information
discussed there. However, we ask that you respond to this letter by marking in the space below.

Sincerely,
ASM Education Board
Committee on Minority Education
Committee on Graduate and Postdoctoral Education

Dear ASM:

Name of applicant: _____

___ I endorse participation of my trainee in the ASM Presentation Skills Institute. The trainee is
free to present his/her research results, as I have discussed with him/her.

___ I do not endorse my trainee to participate in ASM Presentation Skills Institute.

Print Name

Email

Signature

Date